

MEETING MINUTES

WILBERFORCE HOME AND SCHOOL

Date: January 12, 2026

Time: 6:00 pm

Meeting called to order by: Kristina Miller

IN ATTENDANCE

Kristina, Christian, Joel, Kristi, Beth, Terri, Crystalyn. Sarah

BUDGET

- No concerns, going to reconcile monthly as opposed to the current system of twice a month.
- There is a 1% fee to send donations to be approved for our use through our parent company

REPORTS

Principals Report

- STEM Club is being supported by Mrs McKinley,, Joel will assist in selecting a printer from the approved list and it's consumables. A keychain fundraiser was discussed for when the printer is operational
- Lego table was requested and approved
- Grade 2 field trip funding was requested and will be discussed at a later date.
- An Art Club has been launched for students

DISCUSSION

- Hot Lunch Update – January profit is around \$4400.
- We are covering lunches for around 12 students.
- Pancake Day – Joel is leading and creating request for volunteers to be emailed by the school. Beth will check on the availability of the activity room. Kristina will purchase supplies. Joel looking into cost of real maple syrup. Will be added to the Hot Lunch platform for March ordering.
- Cinnabon Fundraiser – Sarah has reached out and received no response. Will follow up.

- McDonalds reached out to be part of Hot Lunch program, Terri will follow up with them to ensure all meals provided would fit within the Board Guidelines. BarBurrito is also being considered.
- Skills Truck has been confirmed for March 12. Details to follow after next meeting.
- Beth will reach out to teachers to see if there are special requests for Valentines Day. Candygrams will be done again this year.
- Initial order for jerseys was approved, awaiting pricing for second set.
- Joel recommended the following programs on behalf of interested parents;
 - CN Rail Outreach Program
 - Discovery Western Elementary
 - London Hydro or Fire Department to assist with Egg Drop activity
 - K9 Presentation through local law enforcement
 - Water Safety Course
 - Internet Safety Talk through RCMP
- Touch the Truck was discussed as a family event or possible fundraiser for repainting the tarmac

ACTION ITEMS

Kristina – Purchase supplies for pancake and hotdog day

Terri – Reach out to McDonalds for further information

Sarah – Follow up with Cinnabon

Christian – Reach out to BarBurrito re Lunch and Learn

Joel – complete Pancake Day volunteer graphic and start assembling volunteer team and supplies needed

NEXT MEETING

Next meeting will be held on Monday, February 2, 2026 at 6:30 pm with the rest of the years meetings below;

- Monday, March 2nd @ 6 pm
- Monday, April 13th @ 6 pm.
- Monday, May 4th @ 6 pm
- Monday, June 1st at 6 pm.

Meeting was adjourned at 7:45 pm