

MEETING MINUTES

WILBERFORCE HOME AND SCHOOL

Date: October 6, 2025

Time: 6:45 pm

Meeting called to order by: Kristina Miller

IN ATTENDANCE

Kristina, Christian, Danielle, Joel, Kristi, Beth, Terri, Crystalyn (virtual)

APPROVAL OF MINUTES

Minutes were approved.

BUDGET

The following additions will be made to the budget;

- Laptop for Treasurer(s) was approved and files will be uploaded to a cloud, server, or external hard drive monthly.
- Proposal for new bins and displays for library was unanimously approved.
- 2 proposals were brought forward from teachers who were asked to first use their \$200 per class allotment and then resubmit.
- Funding is on track to fulfill all current obligations.

REPORTS

Principals Report

- October was a calmer month at school with fewer behavioural issues, fewer "Clear the Halls", and classroom evacuations.
- Progress reports go home Friday November 7th with parent interview requests.
- Picture retakes are November 6th.
- Bookfair is set for November 25-28th.

DISCUSSION

- Hot Lunch Update – October revenue was \$4800, November is just under \$5000
- Hot dog day – Supplies and volunteers are finalized.

- Reading program would like to see more participation from older grades, this will be achieved by adding in more announcements. Prizes have been provided as follows: October – New Orleans, November – Joel's Keychains, December – Reaching out to McDonald's, January – Reaching out to Dessert's First
- STEM Club/3D Printer Update: Beth will reach out to IT and other schools with printers to discuss viability. Joel and Kristina will prepare a presentation for the January Staff Meeting to determine staff interest. If interested Joel will so in class presentations to determine student interest. Further discussion will take place in December to prepare.
- Krispy Kreme fundraiser has approximately 150 boxes of donuts sold at this time creating \$750 in profit. Terri is hoping to see a spike this week. Last day for orders is November 10th. Donuts will be picked up by Terri November 17th and parents will then pick up at the school.
- It was discussed whether or not to increase the "per classroom" budget to include an extra \$100 for books. Christian will reach out to the Optimist Club to see if they will donate again this year and we will rediscuss pending their decision.

ACTION ITEMS

Kristina – drop off supplies for hotdog day, work with Joel on STEM Club presentation

Terri – Finalize Krispy Kreme Fundraiser

Crystalyn – research laptops and bring final decision to Kristina

Christian – reach out to Optimist Club re: book donation

Joel – work with Kristina on STEM Club presentation

NEXT MEETING

Next meeting will be held on December 1st, 2025 at 6:30 pm with the rest of the years meetings below;

- Monday, January, 12th @6 pm
- Monday, February 2nd @ 6 pm
- Monday, March 2nd @ 6 pm
- Monday, April 13th @ 6 pm.
- Monday, May 4th @ 6 pm
- Monday, June 1st at 6 pm.

Meeting was adjourned at 8:15 pm